

Veeva Vault eTMF

Features You Should Be Using

TMF Viewer

TMF owners are increasingly adopting purpose-built eTMF solutions to achieve more active trial management and oversight to ensure a constant state of inspection readiness.

We recognize this desire for ongoing TMF improvement and are focused on continuous innovation to ensure Vault eTMF supports you in streamlining processes, driving efficiencies, and improving collaboration.

This is the first in our “Vault eTMF Features You Should Be Using” series where we will deep dive on some of these product innovations to help you optimize your TMF processes. First up is the TMF Viewer capability. Read on for more about this feature and how to enable it.

What is the TMF Viewer?

The TMF Viewer allows you to display documents in a folder-like structure, making it easy for users and inspectors/auditors to view and navigate documents. With the TMF Viewer configured, documents that have been accurately classified will automatically appear in the correct location.

Name	Version	Status	Inspection Ready?	Created Date	Expiration Date	Department
Everlasting ICF	1.0	Approved	Yes	11/25/2019 6:03 PM ...		Clinical Operations
TMF Plan 25 Oct 2019	0.1	Requested		11/25/2019 9:14 AM ...		Clinical Operations
Sub-I CV	1.0	Approved	Yes	11/18/2019 3:31 PM ...		Clinical Operations
TMF Plan	1.0	Approved	No	11/15/2019 5:37 PM ...		Clinical Operations
PI CV	1.1	Approved	Yes	11/4/2019 10:06 PM ...		Clinical Operations
Willy Wonka CV	0.1	QC Rejected		10/31/2019 11:03 AM ...		Clinical Operations
Test Binder	0.1	In Progress		10/30/2019 7:14 PM ...		Clinical Operations
Dr. Jane CV	0.1	QC Rejected		10/29/2019 4:08 PM ...		Clinical Operations
TMF Plan	1.0	Approved	Yes	10/21/2019 6:48 PM ...		Clinical Operations
Dr. Strange CV	0.2	QC Rejected		10/21/2019 6:34 PM ...		Clinical Operations
Victor Frankenstein CV	2.0	Approved	Yes	10/21/2019 8:53 AM ...		Clinical Operations
Dr. Harper CV	0.1	QC Rejected		10/18/2019 5:01 PM ...		Clinical Operations

What can it do?

The TMF Viewer automatically displays classified documents according to the TMF Reference Model 2.0, 3.0, or Vault Clinical Docs structure. It only displays sections with content and has options to “expand all” and “collapse all,” as well as column filtering – making it easy to filter by expiration date, for example.

With the TMF Viewer, you can easily search and access all document versions, which is critical during audits and inspections. You can also take action on documents directly from the TMF Viewer and easily navigate to and from documents via the pop-up viewer.

Why is the TMF Viewer important?

The TMF Viewer supports an ongoing state of audit and inspection readiness by enabling users and regulatory inspectors to search, filter, and navigate documents without exporting data to Microsoft Excel. It reduces the administrative burden of creating and maintaining binders, ensuring users have a view of documents in real-time as studies progress.

How do I turn the TMF Viewer on?

The TMF Viewer can be enabled in four steps:

1. Ensure relevant users have View permission for the TMF Viewer tab
2. From **Admin>Configuration>Tabs**, select the TMF Viewer (NEW) tab and change its status to active
3. Change the status of the old TMF Viewer tab to inactive if you do not want both tabs to show on users’ navigation bars
4. Map documents to a view model (TMF RM 3.0, TMF RM 2.0, Vault Clinical Docs) for them to appear when you select that view in the TMF Viewer. You can map a document type to a view model within the Type Defaults tab of a document type’s configuration

To see the TMF Viewer in action, watch this [11 minute demo](#). In our next feature focus, we will be covering the TMF Homepage.