

Veeva Vault Study Startup Feature Checklist



As trials and protocols increase in complexity, moving beyond Excel trackers to manage study start-up processes becomes critical to ensure on-time site activations. From event-driven automation that triggers downstream updates to unification with other clinical systems, this checklist highlights all of the features you should look for in a study start-up application to optimize start-up activities and get to First Patient First Visit faster.

Study Setup and Planning

- Milestone durations
- Predictive planning

Site Qualification and Selection

- Investigator, organization, and person database
- Site identification workflow
- Site identification searching and matching
- Site qualification and selection workflow
- Feasibility surveys

Essential Document Collection

- Site package distribution and document collaboration
- Document management
- Site and investigator document re-use
- Auto-filing in Vault eTMF
- Shared workflows and data with Vault CTMS in a single, unified environment

Site and Country Activation

- Country start-up templates and workflows for 45+ countries
- Role-specific startup homepages
- Critical path management
- IRB/EC submission management
- Milestone auto-completion
- Ad-hoc events and milestones
- Contract and budget negotiation workflow
- Budget tracking
- Cycle time metrics

Site Greenlight Review and Approval

- Site activation progress tracking
- Greenlight package approval workflow

Reporting and Visibility

- Metrics and cycle time tracking
- Configurable reports and dashboards

Application Security and Access Controls

- Granular profile and role permissions
- Object-level and workflow security

See a demo of all these capabilities in Vault Study Startup today.

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